

May 2024

Dear Parents and Carers,

We are delighted that you and your child are joining Ludlow Primary School this coming September. On behalf of the staff, governors, children and parents, it gives me great pleasure to welcome you and your family to our school. We are really looking forward to meeting everyone who is due to join us for the first time in September 2024, as well as those that are already an important part of our school family.

We would like to invite you to a meeting for parents of children starting school in September. This will take place on **Monday 20th May at 5.30 pm** and will be held in the school hall. This meeting will provide an opportunity to clarify any practicalities or concerns you may have regarding your child's admission to school. You will be able to look around the school and meet myself and the Reception team.

You will be given a welcome pack with several forms for you to complete. Please return these forms as soon as possible, no later than **Friday 7th June 2024**. If you have any queries regarding the forms, please do not hesitate to contact the school.

We respectfully ask, given the amount of information we have for new parents and the fact that the meeting is approximately an hour long, that no children are brought to the meeting as they can prove to be a distraction for other people.

When your child joins us in September, they will be placed in either Robins or Wrens class. This will be for registration purposes, as well as some teacher led activities and group work, for the remaining part of the day, your child will have the opportunity to access the whole of the reception classroom and outdoor space. All children will start school full time on Wednesday 4th September 2024. However, if you have any concerns about this, please feel free to discuss this with the Class Teachers at the meeting.

We very much look forward to beginning, and for those that already have children in our school, strengthening our important partnership. In the meantime, should you have any questions then please do not hesitate to contact the school office.

Yours sincerely,

Kate Mather
Headteacher

