



Acorns Nursery Payment Policy – Covid-19

Acorns Nursery is part of Ludlow Primary School. We offer provision for pupils from the age of two years. Pupils can start immediately after their 2nd birthday if places are available, there is no limit to the number of hours they can attend.

The sessions are term time only and run from 9:00am to 11:30am and 12:30pm to 3:00pm. We offer a lunch time session of one hour.

24U funding (2 year olds)

Acorns Nursery is open to those pupils who are eligible for 24U funding for 15 hours each week. **Please note that this does not start until the term after their 2nd birthday.** Parents have to apply for this funding and evidence of eligibility must be given when the pupil first attends.

24U pupils do not have to use all their funding at Acorns.

3 year old funding

Every child is entitled to 15 funded hours from the term after they are 3 years old. It can be taken with us or shared with another early years setting.

Some parents may be eligible to apply for 30 funded hours. This can be done online through the government website. This funding can also be shared with another setting.

Funding birthday cut offs are as follows:

31st December for the Spring term, 31st March for the Summer term and 31st August for the Autumn term.

Session payments

Sessions are available in school time only and run from 9:00am to 11:30am and 12:30pm to 3:00pm (Monday - Friday) at a cost of £10 per session. There is a lunch time session of 1 hour, at a charge of £3.00 for the childcare. **Children are required to bring in their own packed lunch in a named lunch bag. (updated due to Covid-19)**

- The morning session runs from 9:00-11:30.
- The afternoon session runs from 12:30-3:00.
- The lunch session is 11:30-12:30.
- The lunch hour costs £3.00 for the childcare element. (The childcare element of £3.00 is only charged when a child is already using their full 15 hour entitlement.)

- Your child's sessions/lunch supervision are booked in advance and payment is required whether or not your child attends.
- If the school is closed due to unforeseen circumstances the session will not be charged for or will be refunded.
- All sessions must be paid for by 12pm (midnight) the day before your child attends. You can book and pay for as many sessions in advance for the half term as you like.
- Outstanding payments must be cleared by the end of the week.
- If an outstanding payment continues for more than two weeks, the family has a one week period to clear the outstanding payment before you must make other arrangements for your child's sessions.
- Payments must be made on-line using Eduspot SchoolMoney.

Pupil places are allocated on a first come first served basis. Application forms are kept in order of receipt and places are allocated as your child becomes eligible.

Acorns Nursery is covered by all school policies and procedures. Any concerns should be reported to Acorns staff in the first instance then to the Headteacher Mrs Kate Mather.