

Weekly booking form

Key worker / Vulnerable child

Week commencing:13th July 2020.....

Name of Child					Year Group	
Name of parent/carer						
Key Worker occupation and employer						
Allergies/Medication						
Emergency Contact number/s						
	Monday	Tuesday	Wednesday	Thursday	Friday – 1pm last pick up	
8.00 – 9.00						
9 – 3.00						
3.00 – 4:45						

- Please choose the slots above when your child needs to be in school. Only send your child to school for the times when you are **actually working**.
- **Your child will need to bring a packed lunch with them.**
- All children need to be dropped off and collected by an adult from our **Clee View** site. Social distancing should be maintained at all times.
- Please send your child in with their home learning pack on the days they attend.
- Your child will need to wear uniform and please send in trainers for outdoor activities.
- Please complete and return by email to admin@ludlowprimaryschool.co.uk. Alternatively, phone the school on **01584 873602** and we will complete it with you.
- **Please keep us informed of any changes to your requirements.**

Please ensure that you only use this childcare facility when necessary and only for the hours you are working. If you have alternative childcare options these should be used first. As per government guidelines, children should not be in school unless they have to be and if they are in, it should be for the shortest possible time.